



UFSAR Management, Conversion, and Submittal Services

UFSAR Services

UFSAR Conversion

- Convert from older format
- Compare document versions
- Modify figures to meet NRC submittal requirements
- Produce a complete, up-to-date, text-searchable version of the UFSAR

Withholding Information

- Review UFSAR to identify security-related and other information to be withheld
- Produce public and non-public versions with 10 CFR 2.390 markings
- Provide submittal-ready discs

On-Going Maintenance

- Incorporate approved markups into UFSAR
- Workflow to review, comment, and approve changes
- Maintain a living UFSAR for site personnel
- Provide discs for submittal to NRC

Electronic Submittal

- Ensure proper electronic submittal format
- Prepare discs for electronic submittal to NRC

Managing the UFSAR is a resource-intensive task involving many people, often performed at infrequent intervals. NRC expectations for submittal have been re-emphasized.

Therefore, it can be a challenge to keep plant UFSARs current and meet NRC expectations for submittal. What if managing your UFSAR were easier?

In this time of resource shortages and the loss of institutional knowledge due to personnel changes and workforce retirement, you need a Living UFSAR – one that:

- ✓ is web-based – available 24/7 to all employees,
- ✓ allows full text search – to improve efficiency and save time,
- ✓ incorporates existing workflows – to streamline the update process and minimize change management,
- ✓ frees resources for other responsibilities, and
- ✓ allows you to feel confident that your electronic submittal will be accepted by the NRC.

Certrec Corporation is a highly qualified licensing, engineering, and IT organization that has been providing services to the utility industry for over 25 years. Comprised of professionals with direct industry and task experience, Certrec understands the tasks and challenges of the UFSAR update process and stands ready to help remove those obstacles.

Having walked in your shoes, we understand that our role is to create pristine documents that accurately render authors' comments and changes, and produce electronic documents that meet the NRC's requirements.

UFSAR MANAGEMENT SOLUTION IS QUICK TO DEPLOY

- No installation required
- Customized workflows created to mimic existing processes and procedures
- Minimal change management training
- Batch file upload
- Instant collaboration capabilities
- Integrated file/version control

Founded in 1988, **CERTREC** is a regulatory and compliance solutions provider that helps companies manage the NRC and NERC regulatory process to their advantage.

CERTREC offers more than 1,000 cumulative years of regulatory and industry experience. Certrec's licensing and compliance solutions, performance improvement, and technical services solutions help professionals better manage the risks of the regulatory and compliance process.

IT SECURITY WITHOUT ENGAGING YOUR IT

Certrec is an ISO/IEC 27001:2013 certified provider whose Information Security Management System (ISMS) has received third-party accreditation from the International Standards Organization. This certification demonstrates Certrec's continued commitment to information security at every level and ensures you that the security of your data and information has been addressed, implemented, and properly controlled in all areas of our organization.

The websites for hosting the comment and approved versions of the UFSAR will be held on Certrec's secure production IT environment.

Redundancy, bandwidth, and backup protection are ensured as part of the UFSAR Management Solution, and our platform is compatible with major operating systems and web browsers.

As there is no software to buy or install, you don't have to engage your IT department. We will have your living UFSAR up and running quickly.

Change No.	Part	Chapter	Section	Comment	Change File 1	Change File 2	Change File 3	Change File 4	Validation Package
84-020	2 FSAR Tier 1	Chapter 02	02.04	Jim Tomlins Editorial COLA discrepancies	STP34_Div02_12_202_04.NP.pdf				84-020_Matrim.pdf 84-020_0204.pdf
84-059	7 Departures Report	Chapter 03	03.00	John Price	842 04 03 03-1				
84-176	2 FSAR Tier 2	Chapter 03	03.04	John Price	Pipe Estimation Depth/Compression discrepancies	STP34_Div03_12_203_04.NP.pdf			
84-273	2 FSAR Tier 1	Chapter 02	02.04	Jim Tomlins	changes resulting from consistency review	STP34_Div02_12_202_04.NP-84-273-01.pdf			IBC Discrepancy Review - Validation - 84-273.pdf
84-286	2 FSAR Tier 2	Chapter 07	07.08	James Cook	changes resulting from consistency review	STP34_Div07_12_207_08.NP-84-286-01.pdf			IBC Discrepancy Review - Change Validation Tier 2 - 2 Chapter 7-8.pdf 84-286-01.pdf
84-390	2 FSAR Tier 2	Chapter 01	01.04	Dick Scheide		FSAR Section 1-4.pdf			
84-419	2 FSAR Tier 2	Chapter 09	09.01	Jim Agles	S&W DR 01 01-784 WEL NOT GO INTO R4-016 TO CM GOING ISSUES WITH CRITICALITY AND NEED TO RESOLVE THE RELATED R4-016	Pages from STP34_Div09_12_209_01.NP.pdf			84-419 NP documents.pdf
84-455	2 FSAR Tier 2	Chapter 19	19.04	Bill Stillwell	Incorporates R42 19 01-21 COLA Change to 21.4	STP34_Div19_12_219_04.NP.pdf			Reg Log - Big Bug #4-455.pdf
84-458	2 FSAR Tier 2	Chapter 03	03.01	Russ Kieseling	Change Figure 3-1-3 General Plant Layout accommodate 2 PA	2 PA Concept Model21.pdf			

UFSAR Project Management Screenshot

Shown above is Certrec's UFSAR project management tool, TAKTIX, which is the foundation for managing a living UFSAR. TAKTIX enables companies to bridge geography, streamline project planning and resources by allowing users to review, comment, and approve documents online, and facilitates moving large and diverse project files and drawings among teams and locations.